

## Corporator & Board Member Application Form

*Thank you for your interest in Sweetser and for wanting to serve our mission of providing mental and behavioral health services and education to children and adults in Maine.*

*The information on this form will remain confidential and only be distributed internally to Sweetser's Board of Directors and Governance Committee.*

\_\_\_\_\_ **I am interested in becoming a Corporator**

\_\_\_\_\_ **I am interested in becoming a Board Member**

Today's Date: \_\_\_\_\_

Name: \_\_\_\_\_

Mailing Address:  
\_\_\_\_\_  
\_\_\_\_\_

Birthday: \_\_\_\_\_  
                    (Month)                      (Day)

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

E-mail: \_\_\_\_\_

It is important to Sweetser to include individuals with "lived experience" in our leadership. Do you have first-hand experience with the behavioral health needs of children, adults, and their families, including but not limited to mental health, substance use disorder, eating disorder, and educational services in your own life or a family member or close friend's life?

- \_\_\_\_\_ Yes, in my personal life
- \_\_\_\_\_ Yes, with a family member or close friend
- \_\_\_\_\_ No
- \_\_\_\_\_ Prefer not to answer

If yes, are you comfortable sharing anything further about your experience? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**We would love to get to know you better!**

*(If easier to attach a resume to answer many of these questions, please feel free to do so.)*

Occupation: \_\_\_\_\_

Title: \_\_\_\_\_

Business Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Schools/Universities attended: \_\_\_\_\_  
\_\_\_\_\_

Area(s) of study: \_\_\_\_\_  
\_\_\_\_\_

Professional Credentials: \_\_\_\_\_  
\_\_\_\_\_

Memberships and Associations: (professional, social, civic, religious, etc.) \_\_\_\_\_  
\_\_\_\_\_

Are there any personal contacts/connections/relationships with state or federal legislators that might be helpful? \_\_\_\_\_  
\_\_\_\_\_

Special Interests or Hobbies: \_\_\_\_\_  
\_\_\_\_\_

Is there anything else you'd like to share:  
\_\_\_\_\_  
\_\_\_\_\_

**Please check the committees you are interested in joining.**

\_\_\_ **Advancement Committee and Event Subcommittees:** Sweetser has a robust development program. In addition, Sweetser holds two special fundraising events each year: An Auction and Golf Tournament. Serve on one (or more) event subcommittees or the Advancement Committee to help Sweetser's philanthropic efforts raise much-needed funds for the families we serve.

\_\_\_ **Governance Committee.** Responsible for recruiting and nominating corporators and directors, as well as reviewing and maintaining bylaws. This committee creates community connections for Sweetser.

\_\_\_ **Human Resources Committee.** Responsible for overseeing the organization's human resources affairs and goals and partnering with Sweetser's Human Resource team.

\_\_\_ **Facilities Subcommittee.** Provide leadership and oversight for constructing, revitalizing, and maintaining Sweetser's physical plants.

\_\_\_ **Finance Committee.** Responsible for reviewing and providing guidance on the organization's financial matters. Specifically, the committee ensures internal controls, independent audits, and financial analysis for the organization.

\_\_\_ **Audit Subcommittee.** Responsible for working with independent auditors. Provide oversight of the corporation's financial reporting processes, internal controls, and selection of independent auditors.

\_\_\_ **Investment Subcommittee.** Responsible for oversight and evaluation of Sweetser's investment portfolios.

\_\_\_ **Quality Oversight Committee (QOC).** *(This committee is limited to Board Members only.)* Responsible for overall quality improvement efforts while helping to provide oversight and assess key organizational outcomes.

**Thank you!**